



Notice Inviting Quotation

Agency for Promotion of Indigenous Crafts (APIC) invites sealed bids from interested travel/ticketing agents having valid license for the purchase and issue of tickets for the following routes. The tender forms can be collected from Finance Unit or can be downloaded from the website www.apic.org.bt free of cost.

Paro – Delhi	4pax
Delhi – Kolkata	4pax
Kolkata - Paro	4pax

The rates should be submitted to this office on or before 1/4/13 by 12.30pm. The tenders will be opened at 2.30pm in the presence of the interested bidders of their representatives. Preference shall be given to the cheapest and most direct route.

Chief Executive Officer



།།ནང་འཁོད་ལག་བཟོ་ཡར་སྐྱོད་ལས་ཚབ།།
Agency for Promotion of Indigenous Crafts
Ministry of Economic Affairs
Royal Government of Bhutan



Terms and condition:

1. Quotation for purchase and issuance of of air ticket for business/ economy class is hereby invited for the following routes:

Date	From	To	Class	Passanger
7/04/13	Paro	Delhi	Economy Class	1. Ms.Karma Choden
14/4/13	Delhi	Kolkata		2. Ms. Sangay Om
21/4/13	Kolkata	Paro		3.Mr.Chimi Palden 4.Mr.Namgay Wangchuk

2. The quotation should reach the Finance Unit, Agency for Promotion of Indigenous Crafts, Thimphu on or before 1/4/13 by 12.30pm.
3. The bidder shall submit an EMD of Nu.3000 only drawn in favor of the CEO, in cheque/demand/cash.
4. The bidders shall enclose valid trade license.
5. The winning bidder shall be awarded the work well in advance.
6. No Cancellation charges shall be applicable unless the tickets have been purchased by the client (APIC).
7. The travelling/ticketing agent shall be required to refund the difference of cost should an agent charge the full fare but issue an excursion ticket. Any other conditions such as “non refundable”, “non transferable”, “charges for the date change” etc, with specific time line should be clearly mentioned.
8. Payment shall be made only after the travel has been performed.
9. Travel/Ticketing agents may enclose separate itinerary indicating other details such as airline and flight number.