



འབྲུག་བཟོ་ཡར་བསྐྱེད་ལས་ཚོལ།  
Agency for Promotion of Indigenous Crafts  
Ministry of Economic Affairs  
Royal Government of Bhutan



APIC/02/Advert/2017/5507

16/2/17

The Manager  
Advertisement Department  
Kuensel  
Thimphu

**Sub: Vacancy Announcement**

Dear Sir,

Kindly arrange to advertise 'Vacancy Announcement' on 17<sup>th</sup>, 18<sup>th</sup>, 20<sup>th</sup> Feb.2017 in English issue.

Sl #	Position Title	Pay Scale	Contract Allowance	House rent Allowance	No. of Post	Min. Qualification	Additional Requirement
1	Communication Officer	At par with P4 level of Civil Service	30%	At par with P4 level of Civil Service	1	BA/BA. Mass Communication / BA. Visual Communication	At least 2 years of work experience. Preference will be given to candidate with Graphic Design
2	Hygienist	At par with GSP-2 level of Civil Service	30%	At par with GSP-2 level of Civil Service	1	Class X Passed	

The job contract will be for the initial period of 3 years and then renewable on mutual consent. Interested candidates may submit their application to the CEO, Agency for Promotion of Indigenous Crafts (APIC), RSPN Building 2<sup>nd</sup> Floor, Kawajangsa, Thimphu on or before **10<sup>th</sup> march 2017**.

Document required for the post of **Communication Officer**: Detailed CV, Copy of citizenship ID Card, Copies of academic transcripts, Valid Medical Certificate, Valid Security Clearance, NOC from current employer if already employed, Any other documents relevant to the advertised post's requirements.

Documents required for the post of **Hygienist**: Copy of citizenship ID Card, Copy of academic transcripts, Valid Medical Certificate, Valid Security Clearance.

Short listed candidates will be informed for interview. For queries contact 334157 during office hours. For the same advertisement, you can also visit our website: [www.apic.org.bt](http://www.apic.org.bt).

**Chief Executive Officer**



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The bill for the same may be submitted to the office of the undersigned for payment.

Thanking You,  
Sincerely,

(Lam Kezang Chhoephel)  
**CEO**